



MEETING MINUTES

DATE OF MEETING: 7 June 2010
PROJECT: Charlotte Central School
PROJECT NO.: 07-537
SUBJECT: Construction Committee Meeting #9 - 1PM in the Tech. Ed. Room
ATTENDING:

ARCHITECTS
PROJECT MANAGERS

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Bob Mason (BM)-via phone	Chittenden South Supervisory Union
Lynne Jaunich (LJ)	CCS Board Member
Dan Luce (DL)	CCS Board Member
Sam Pugliese (SP)	Community Member
Dave Leblanc (DL)	CCS Faculty/Staff
Lynn Kennedy (LK)	CCS Faculty/Staff
Tom Barden (TB)	Barden Inspection and Consulting Services
Tim Heinlein (TH)	DEW Construction
Alan Brown (AB)	Dore & Whittier Architects (DWA)
Rani Philip (RP)	Dore & Whittier Architects (DWA)

1. Bid Schedule/GMP update

- a. Tim Heinlein is working on getting demo, roofing and sprinkler contractors.
- b. TH has reviewed most subcontractor scopes and has no issue to report back on.
- c. Potential VE items and estimated cost savings:
 - i. Alternate shear wall - \$7,500
 - ii. Change fire Retardant - \$1,715
 - iii. Change damp proofing - \$2,800
 - iv. Change ceiling tile – \$2,500-6,600
 - v. Casework - \$30,000+
 - vi. Eliminate paving & reduce sub base \$15,000
 - vii. Remove Foundation drainage – cost savings not yet determined
 - viii. Change from/reduce abuse-resistant drywall – cost savings not yet determined
- d. Casework bid submitted by VT Offenders Program-TH and TB have used on other projects and workmanship was good, just need to clarify if they can meet schedule. BM and DL to review and report back to the group.
- e. RP stated DWA is in the process of reviewing VE items suggested by DEW however bids still not received such as demo and roofing which will factor in how much needs to be value engineered from the project. We want to avoid sacrificing quality of products in the VE process. For example, ceiling tile proposed does not meet acoustical/lighting requirements and would not be ideal to accept as a VE item.
- f. RP stated that sub base and foundation drainage was added back into the project due to the recommendations of the geotechnical report received after the 75% estimate was completed.

- g. DEW to provide GMP prior to June 14th meeting for review.
- h. Lead time for UVs is 6-8 weeks per one of the mechanical bidders. TH is still reviewing scope with bidders.
- i. Electrical bids came in higher than anticipated. He will review scope with bidders.

2. ATC Update

- a. NESHAP application was sent in last week and should be received around 6/14/10.
- b. BM is reviewing EHM contract.
- c. EPA RRP –TB meeting with ATC today to sample 1969 bldg penetration locations for lead paint. This includes standpipe penetrations at office/hallway and 14 UV locations in classrooms. Testing will be completed overnight to determine if RRP applies to this project. TB stated that RRP is not required for the 1949 bldg building will not contain classrooms for children under 6 in the new building and demo will be completed during the summer.

3. Permitting Update

- a. RP attended Charlotte Planning Commission Meeting on 5/20/10 to answer any questions. Committee will not waive public meeting (they do not want to set a precedent) which will be the next scheduled meeting on 6/17/10. Group did question if the building had any historical significance. LJ provided RP with historian's assessment to provide to planning commission. LJ asked about any appeal process/when we would receive permits from town. RP will contact Dean Bloch to find out.
- b. Dept. of Public Safety permit received. DWA will forward original to DEW.
- c. Wastewater permit received.
- d. Since dry main pipe is in wetlands buffer zone, ANR application is needed. Committee decided that Civil engineer should submit application, even if dry main pipe alternate is not accepted, the work will still need to be completed at some point.

4. Other

- a. School is in the process of emptying out the 1949 building. June 21st is the deadline to complete moving out of the 1949 building so abatement can start. Summer program location will depend on results of lead testing results/RRP requirements and where DEW wants to perform UV removal and replacement.
- b. BM received 2 responses to commissioning agent RFP. BM clarified scope of work indicated in proposals. GWR Engineering approved by committee for commissioning.
- c. Article on project was recently in Charlotte Citizen.

5. Meeting Minutes and Next Meeting Date

- a. Construction Committee Meeting (#7) minutes from 3 May 2010 was unanimously approved.
- b. Construction Committee Meeting (#8) minutes from 17 May 2010 was unanimously approved.
- c. Next Meeting date will be June 14th at 1PM in Tech Room.

The above is my summation of our meeting. If you have any additions and/or corrections, please contact me for incorporation into these minutes. After 10 days, we will accept these minutes as an accurate summary of our discussion and enter them into the permanent record of the project.

Charlotte Central School
DW Project No. 07-537
Meeting Minutes #9
7 June 2010

Sincerely,

DORE & WHITTIER ARCHITECTS, INC.
Architects ■ Project Managers

Rani Philip
Project Manager

c: Construction Committee, Attendees, A/E team, File

Attachments: